

**BOARD OF WORKS
TUESDAY, FEBRUARY 11, 2020
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Nicole Penrod – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Mayor Daniel to approve an overview of the January 28, 2020 meeting minutes as presented, Nicole Penrod seconded the motion, all voted aye.

STREET CLOSING PERMIT – LEMONADE DAY Rosie Coyle advised the request was the same as last year. She was not sure they were blocking streets, just parking areas. Mayor Daniel felt even if it was going to be the same we still needed a map.

Motion was made by Nicole Penrod to approve the street closing request for Lemonade Day, Walt Crowder seconded the motion, all voted aye.

EMPLOYMENT TRAINING AGREEMENT – BRANECKI Mayor Daniel noted there was a minor change to the agreement. Attorney McNagny explained it was regarding the restrictive covenant. She advised it was still mentioned but she cleaned it up.

Chief Leatherman felt subsection (2) was redundant and contradicted with subsection (3). He noted they had talked about training and the completion date but had not seen the latest update to the agreement. Attorney McNagny advised she had emailed it out but questioned if they should table approval until she and Scott could talk and get the agreement how they want it.

The Board was in agreement to table the agreement.

PAYMENT APPLICATION #5 – R E CROSBY, INC. \$603,332.10 Mike Cook advised he reviewed the application, along with United Consulting, and recommended payment.

Motion was made by Mayor Daniel to pay contractor's application for payment #19119-05 in the amount of \$603,332.10, Walt Crowder seconded the motion, all voted aye.

MEMORANDUM OF UNDERSTANDING – COMMUNITY FOUNDATION Mayor Daniel explained this was a MOU between the City and the Community Foundation regarding the Community Foundation property on Whitely Street. He noted this was pending approval by the Community Foundation. He felt it was worthwhile to have this in place to potentially have discussions about the future of the property on Whitley Street.

Motion was made by Mayor Daniel to approve the Memorandum of Understanding between the Community Foundation of Whitley County, Inc. and the City of Columbia City as presented, Nicole Penrod seconded the motion, all voted aye.

BILLS AND PAYROLL Motion was made by Nicole Penrod to pay the bills in the amount of \$1,199,247.32 including paytypes of \$222,093.93 and including overtime of \$7,097.46, Mayor Daniel seconded the motion, all voted aye.

PHOSPHORUS REMOVAL PROJECT Mike Cook requested approval to advertise for the phosphorus project.

Walt Crowder questioned when the process would start. Mike Cook felt if they could advertise this week, the notice of proceed would be towards the end of March. He advised the project has to be completed by December.

Motion was made by Nicole Penrod to go to bid for the phosphorus project, Walt Crowder seconded the motion, all voted aye.

ORDINANCE VIOLATION – 906 CAMDEN DRIVE Audene Rector of 906 Camden Drive was present to discuss an incident that happened at her home while she was at work. She advised her daughter and son intercepted the police department and were present to share what happened. Audene's daughter, Krista, discussed the unplatd and inoperable truck parked on the street as well as the issue of parking in the yard. She shared they were told they could not put gravel down for the driveway but other homes have gravel.

Mayor Daniel advised the City ordinance does say vehicles need to be properly plated and do have to run. He noted there was a certain time period in which vehicles need to move. He shared in regards to the driveway portion that was probably a little more of a challenge if it has been that way for a while. He explained the reason we have the ordinance is so as individuals drive over the sidewalk, it breaks up and becomes a safety hazard more than anything else. He advised there was not necessarily a timeline in which it was allowable after a certain period of time but would agree there were a lot of houses and properties that do have gravel extensions of driveways.

Chief Leatherman shared he was responding to a complaint, not specifically to their house but others houses too. He explained what he had found and the steps taken to address the situation.

Ms. Rector questioned if she could lay rock beside her driveway since others have rock. Chief Leatherman explained if the driveways were already improved before the ordinance was passed the gravel could stay; otherwise, the Board of Works could grant permission.

Mayor Daniel felt we could get them the formal process to request permission and effectively put this issue on hold and provide a timeline to have completed. He felt the bigger issue was making sure the vehicles run and are properly plated. Ms. Rector explained the pickup truck only gets driven on the weekends. Mayor Daniel did not feel there was a problem with that as much as making sure the vehicle turns on, can go down the street and is properly plated.

Ms. Rector advised she did not know the ordinances and if the driveway has to be concrete she could not do that until summer. She questioned if the other neighbors would be penalized because they have gravel parking. Nicole Penrod noted if it was there before the ordinance was passed then they were ok. Walt Crowder felt as public safety, the Board was concerned about the neighborhood and safety of everyone around. He felt the gravel would definitely help and that they were on the right path. Ms. Rector questioned if she could lay gravel now to fill the holes and when it gets warmer have someone come out and lay concrete. Chief Leatherman advised dirt had to go between the sidewalk and curb but after the sidewalk they could add the extended driveway.

Mayor Daniel felt in the interim they could go ahead and put dirt between the curb and sidewalk and gravel on the back part. He advised we would also get them the process so there is something in writing with the steps they need to take.

Having no further business to discuss the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle