

BOARD OF WORKS
TUESDAY, JUNE 25, 2019
5:00 PM

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Absent
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members except Walt Crowder present, Mayor Daniel presiding.

MINTUES Motion was made by Mayor Daniel to approve an overview of the June 11, 2019 meeting minutes as presented, Dan Weigold seconded the motion, all voted aye.

BID AWARD AGREEMENT – COMMUNITY CROSSING STREET & CURB PROJECT Rosie Coyle advised the total bid came in at \$952,073.80. She reported Mark Jesse asked that we sign the agreement knowing that they still needed to present the insurance certificates on the bonds.

Dan Weigold questioned if there was a timeline on this. Kelly Cearbaugh advised Niblock was to have the streets done by October.

Motion was made by Mayor Daniel to approve the agreement between the City and Niblock Excavating, Inc. as presented, Dan Weigold seconded the motion, all voted aye.

NOTICE OF AWARD – COMMUNITY CROSSINGS STREET & CURB PROJECT Motion was made by Mayor Daniel to approve the notice of award as presented, Dan Weigold seconded the motion, all voted aye.

NOTICE TO PROCEED – COMMUNITY CROSSINGS STREET & CURB PROJECT Motion was made by Mayor Daniel to approve the notice to proceed as presented, Dan Weigold seconded the motion, all voted aye.

BID RECOMMENDATION – LTCP This issue was postponed.

ENCROACHMENT AGREEMENT No one was present to discuss the issue.

CHRIS LILLY – FARMERS MARKET Chris Lilly was present representing the Farmers Market and shared they were having difficulty verifying where each vendor's spot was. He noted he had asked permission a couple years ago to write numbers on the face of the curb to indicate the spot for each vendor and requested permission to do that again this year.

Motion was made by Dan Weigold to approve the markings on the curb for the identification of vendors at the Farmers Market, Mayor Daniel seconded the motion, all voted aye.

NORTHSIDE GRILL – REQUEST FOR HOOD PLACEMENT The Project Manager for Jerry Busche was present to discuss the hood placement at the old Northside Grill. He advised the original placement of the exhaust fans was no longer up to code and explained what they would like to do. He shared the duct would be boxed in and painted so it would match the building.

Motion was made by Mayor Daniel to approve the Northside Grill request for the hood placement, Dan Weigold seconded the motion, all voted aye.

STREET CLOSING REQUEST – 4-H PARADE Motion was made by Dan Weigold to approve the street closing request for the Whitley County 4-H parade for Saturday, July 13, 2019, at 6 pm as presented, Mayor Daniel seconded the motion, all voted aye.

STREET CLOSING REQUEST – ZUBA FEST BLOCK PARTY After some discussion, Mayor Daniel suggested they conditionally approve the request upon getting written permission from the owner of the house on Azuba Dr. He noted if the written permission does not come in then it would be null and void. It was also suggested the adjacent property owners be notified.

Motion was made by Mayor Daniel to approve Zuba Fest Block Party for August 31 from 8 am to midnight with the caveat that the homeowner on Azuba Drive gives written approval of the closure and adjacent property owners were notified, Dan Weigold seconded the motion.

Mayor Daniel noted if the neighbors do not approve of it then something else would have to be worked out.

Upon the motion, all voted aye.

TRICK OR TREAT HOURS Mayor Daniel shared he took a poll and had 470 votes with the majority wanting 5 – 8 pm.

Motion was made by Mayor Daniel to approve Trick or Treat hours in Columbia City to be on Saturday, October 26 from 5 pm – 8 pm, Dan Weigold seconded the motion, all voted aye.

STREET CLOSING REQUEST – OLD SETTLERS DAY PARADE Motion was made by Mayor Daniel to approve the Old Settlers/American Legion parade request as presented, Dan Weigold seconded the motion, all voted aye.

BILLS AND PAYROLL Motion was made by Dan Weigold to pay the bills as presented in the amount of \$822,337.72, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Dan Weigold to approve the Allowance Docket for payfile ending 06/07/2019 for the amount of \$216,939.62 and overtime of \$4,882.75, Mayor Daniel seconded the motion, all voted aye.

DEPARTMENT REPORTS **Mike Cook** – received and reviewing the 7 employment applications for his open position. **Scott Leatherman** – update on police department hiring process, received letter of resignation from Dispatcher Samantha Allred and requested permission to offer our part time dispatcher the full time position that will be left by Sam; the Board approved moving forward with the offer.

Having no further business to discuss the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle