

Columbia City Neighborhood Beautification Partnership Grant

Program Description:

The Columbia City Neighborhood Beautification Project is a grant-funded, public/private partnership that encourages the residents of Columbia City to make improvements to their subdivisions/neighborhoods. Any resident of Columbia City, with the help of 2 or more homeowners, can beautify their neighborhood and receive financial assistance from the City. There will be a total of \$10,000 in grant funds allocated by the City for projects. With this money, the City will match dollar-for-dollar up to a max of \$1,000 for any *one* project. If project costs exceed \$1,000, the applicants will be responsible for the additional costs. The project *must* be 100% completed before any grant money is provided. *City grant funds will be given as a reimbursement after completion of the project.*

Program Purpose:

The purpose of this partnership is to promote volunteerism and to beautify Columbia City neighborhoods, while making the City an overall better place to live. A city that works together grows together!

Program Requirements:

- Collaborative effort between 3 or more neighbors (must be homeowners) on a beautification project for your subdivision/ neighborhood. A Project Leader must be identified who will serve as the primary contact for the City.
- Provide an explanation of the project, how the project will impact your neighborhood, and how the neighborhood will maintain the project into the future.
- The project must be for a subdivision/neighborhood that is older than 10 years, as an effort to renew older properties.
- Applicant must show a project budget that explains sources of payment and expenses. The project must be approved by the City before dollars are spent if participants wish to receive grant funding.
- Applications will be received in the Mayor's Office starting on January 3rd. **The deadline for submissions is April 1st at 4:00pm.** Awarded projects will be announced by April 31st. Awarded projects must be completed by August 31st of the application year.
- The finished project must match up with the original plan. The City will consider small modifications to the project, but approval must be received from the City *prior to* the modification taking place.
- Projects that use any portion of the City's Right of Way must receive approval from the Community Development Director prior to application. Projects should also avoid conflicts with any utility infrastructure.
- **Projects may include:** flower beds or planters, trees, sidewalks, play features, public art, neighborhood signage, etc. *These are meant to be examples. Other ideas will be considered.*
 - The **Project Leader** will be required to sign the *Neighborhood Beautification Project Grant Waiver* on the last page of this application prior to submission.

Program Regulations:

Awarded projects will not be provided grant money until the project is 100% completed. No money will be given to any unfinished project. Cost overruns will be the responsibility of the applicants. A city official will check on the project during and after completion. Upon completion, participants are required to provide original receipts for project spending. The city official will confirm the work and check the items on the provided receipts to verify that they match the finished project. The grant funds will then be given to the Project Leader for disbursement. Financial agreements between project participants and the Project Leader is recommended, but not required. Contact Community Development Director Jeff Walker (jwalker@columbiacity.net) with any questions at (260) 248-5114.

Columbia City Neighborhood Beautification Partnership Application:

(If additional information doesn't fit, applicants may add additional pages)

Addresses of 3 or more Contributing homeowners:

Project Leader: _____
 Signature: _____
 Address: _____

 Personal Contribution \$: _____.

Name: _____
 Signature: _____
 Address: _____

 Personal Contribution \$: _____.

Name: _____
 Signature: _____
 Address: _____

 Personal Contribution \$: _____.

Name: _____
 Signature: _____
 Address: _____

 Personal Contribution \$: _____.

Name: _____
 Signature: _____
 Address: _____

 Personal Contribution \$: _____.

Name: _____
 Signature: _____
 Address: _____

 Personal Contribution \$: _____.

Project Budget Plan (can add separate sheet):

Project Budget Plan Example:

Project Costs	
Meijer-Burpee Sunny Perennial	\$31.76
Cut Flower Garden (seeds): 3.97 E (x8)	
Pavestone RumbleStone 10.5 in. x 3.5 in.	
\$491.38	\$491.38
5.25 in. Cafe Concrete Edger (144 Pcs. / 125 Lin. ft. / Pallet)	
Vigoro 2 cu. ft. Red Mulch #3.00 E (x30)	\$90.00
Miracle-Gro 4.5 lbs. Shake n Feed	
All Purpose Plant Food \$9.98 E (x6)	\$59.88
Tools	\$100.00
Total Projected Cost.....	\$773.02
Funding:	
50% of total project cost	\$386.51
Total Grant Funding.....	\$386.51
Project Contributions:	
Sally	\$100.00
Gregg	\$150.00
Tiffany	\$136.51
Total Local Funding.....	\$386.51

Estimated Project Total:
 \$ _____.

Requested Grant Amount:
 \$ _____.

Project Description:

Describe how the project will impact your neighborhood and our community as a whole:

How will the project be maintained in future years?

*An additional one page per question may be added to the application if additional space is needed.

NEIGHBORHOOD BEAUTIFICATION PROJECT GRANT WAIVER

(MUST BE COMPLETED, SIGNED AND DATED BY PARTICIPANT)

Name of Project Leader: _____

The above identified Participant in the Columbia City Neighborhood Beautification Project, in consideration of receiving sums from the City of Columbia City, Indiana, hereby affirms and states the following:

1. The term Neighborhood Beautification Project (often referenced as the "Beautification Project") shall refer to that approved project as submitted by the Participant for the City of Columbia City's Neighborhood Beautification Partnership Grant.
2. The term "Participant" shall include the applicant, its subdivision, contractors, property owners, families, and any and all individuals involved in the Beautification Project.
3. **WAIVER AND RELEASE:** Participant agrees and recognizes that Columbia City shall have no involvement with the Participant's Beautification Project excepting the grant awarded to the Participant via the City of Columbia City's Neighborhood Beautification Partnership Grant. Participant, on behalf of themselves, their heirs, successors, administrators and assigns, do hereby waive, release, discharge and/or otherwise indemnify and hold harmless the City of Columbia City, Indiana, its elected officials, employees, officers, managers, agents, and representatives (collectively often referred to herein as the "City") from any and all claims for bodily injury, damages to person or property, death or any other claim which exists or may arise by virtue of Participant's involvement with and activities relating to the Participant's Beautification Project. This waiver and release is effective and binding upon the Participant, their heirs, successors, administrators and assigns.
4. In addition to the Waiver and Release set forth above, Participant further agrees to indemnify and hold harmless the City from any and all claims for liability and any and all associated claims or demands for attorney fees, losses, damages or costs arising out of or relating to Participant's participation in the Beautification Project upon whatever basis a claim or lawsuit arises. Participant expressly agrees that this Waiver and Release is intended to be as broad and inclusive as permitted by the laws of the State of Indiana, and that if any portion herein is held to be invalid or unenforceable, the other provisions of this Waiver and Release shall continue in full legal force and effect.
5. In signing this event waiver and release, the undersigned certifies that the Participant has fully read (or that it has been read to the undersigned) this waiver and release and that the undersigned fully understands the terms and conditions of this release and waiver, that the undersigned has had adequate time to review this waiver and release and that the undersigned understands that the execution of this event waiver and release means that the Participant, the participant's heirs, parents, guardians, representatives, administrators, family and assigns, may be giving up substantial legal rights, that the undersigned is fully authorized and capable of executing this event waiver and release on behalf of Participant and that the undersigned does so voluntarily.

Project Leader Name: _____ Date: _____

Project Leader's Signature: _____

Witness Signature: _____