

**BOARD OF WORKS
TUESDAY, DECEMBER 11, 2018
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Dan Weigold to approve an overview of the November 27, 2018 meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

Motion was made by Mayor Daniel to approve an overview of the November 27, 2018 Electric Utility Board meeting minutes as presented, Dan Weigold seconded the motion, Mayor Daniel and Dan Weigold voted aye, Walt Crowder abstained.

ENCROACHMENT AGREEMENT – 249 W BAY BRIDGE COURT Mayor Daniel questioned if there were any utility conflicts. Kelly Cearbaugh advised there was a sewer line that ran through there but could not tell from the drawing if it would cover the line or not.

Walt Crowder noted the Board seemed to get a lot of these requests. Jeff Walker explained the Planning and Building Department was getting inundated with fencing requests that 9 times out of 10 the fence would be encroaching in City easement. He advised this process was agreed upon and implemented; request starts at the Building Department, comes to the Board and if approved goes back to Planning & Building for recording and then a permit is issued.

Kelly Cearbaugh questioned what the process would be if a sewer line would need to be replaced and a fence was over the top of it. Mayor Daniel advised when access is granted it is also noted that any improvements have to be removed should our utilities have to get in there. Rosie Coyle pointed out in the agreement the clause stating such.

Mayor Daniel confirmed with Kelly Cearbaugh he did not believe the utility line would be in the way of this fence. Kelly Cearbaugh advised he could not tell from the sketch but it would not be the end of the world if they install the fence over the line.

Motion was made by Mayor Daniel to approve the easement encroachment agreement for 249 West Bay Bridge Court as presented, Dan Weigold seconded the motion, all voted aye.

As a result of discussion from the encroachment agreement for 273 W. Bay Bridge Court, motion was made by Mayor Daniel to rescind his previous motion, Dan Weigold second the motion, all voted aye.

Motion was made by Mayor Daniel to approve the plan with the caveat that the fence may be no closer than 13ft. from the south property line, Walt Crowder seconded the motion, all voted aye.

ENCROACHMENT AGREEMENT – 273 W BAY BRIDGE COURT Rosie Coyle shared additional information on the encroachment request. Walt Crowder noted with this request they would be taking up an additional 24 ft. and seems like it was taking a chunk. He wondered if we could meet halfway which would give the other utilities a way to get around. Mayor Daniel confirmed rather than giving them 24 ft. we would give them 12 ft. Kelly Cearbaugh noted if they would have to get through the easement with a

piece of equipment and they have their fence clear out to the end of the easement they would have to go into the neighbor's property to get around the fence.

Mayor Daniel advised he had the same concerns and suggested they amend the agreement to allow for no closer than 13 ft. from the south property line. Walt Crowder felt if they had a concern they could come to a meeting. Attorney McNagny suggested they could put a gate in.

Motion was made by Mayor Daniel to approve the encroachment agreement with the amendment that the fence may be no closer than 13 ft. from the south property line, Walt Crowder seconded the motion, all voted aye.

PARKING SPACE CLOSURE – 227 W VAN BUREN Rosie Coyle noted the request was to place a dumpster in the parking spaces for 7 days.

Motion was made by Mayor Daniel to approve the trash removal container to be on the Line Street side of 227 W Van Buren Street as presented within the month of December for 7 days and that notification be given to the City when those 7 days commence and end, Dan Weigold seconded the motion, all voted aye.

LEAVE OF ABSENCE WITHOUT PAY Motion was made by Mayor Daniel to approve the request for leave of absence without pay as presented, Walt Crowder seconded the motion, all voted aye.

BILLS Motion was made by Dan Weigold to pay the bills as presented in the amount of \$1,030,261.07, Walt Crowder seconded the motion, all voted aye.

TEMPORARY SIGN REQUEST Jeff Walker reported Tony Beck, owner of Triple A Black Signs, contacted him regarding placing a temporary sign out near Papa John's that would be advertising for drivers. He shared it would be a 4 ft. x 8 ft. sign that would be on private property but near the west end entrance of the shopping center.

Jeff Walker shared that Nathan Bilger has said they desperately need to update the temporary sign requirements at their office but encouraged acceptance and approval of this request.

Mayor Daniel confirmed the Board would be approving the use but not the location. Jeff Walker advised that was correct.

Motion was made by Mayor Daniel to approve the use, Dan Weigold seconded the motion, all voted aye.

EMPLOYEE REQUEST Scott Leatherman reported Officer Valentic turned in his resignation with the police department and would be effective December 15. He also reported Officer Hodges would be going to the SRO program. He requested permission to begin the hiring process to replace those 2 officers.

Tom LaRue also requested permission to begin the hiring process for a new firefighter.

The Board was in agreement to move forward with both requests.

Having no further business to discuss the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle