

**BOARD OF WORKS
TUESDAY, FEBRUARY 12, 2019
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Dan Weigold to approve an overview of the January 22, 2019 meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

CHANGE ORDER #1 – R E CROSBY, INC. Jeff Walker explained this was not a monetary change. He noted there were 2 milestones set for this contract and were still in the negotiation phase with SDI so the notice to proceed was delayed by about 2 weeks due. He noted it was hard to argue not to extend the milestones by a 2 week period. He and our consultant recommended approval of the request.

Motion was made by Mayor Daniel to approve the Change Order #1 for RE Crosby as presented, Dan Weigold seconded the motion, all voted aye.

PAY REQUEST: R E CROSBY, INC Jeff Walker explained this was on Contract A project for the lift stations. He advised it was small compared to the overall project costs and recommended payment in the sum of \$139,572.00.

Motion was made by Dan Weigold to approve the pay request in the amount of \$139,572.00 to RE Crosby, Walt Crowder seconded the motion, all voted aye.

PAY REQUEST: DUNIGAN BROS., INC. Jeff Walker explained this was under Contract B for the force main portion of the SDI project. He noted the amount was for \$518,465.84 and was recommended for approval by Donohue as well as himself.

Motion was made by Mayor Daniel to approve the pay request for Dunigan Bros., Inc. in the amount of \$518,465.84 as presented, Walt Crowder seconded the motion, all voted aye.

REQUEST FOR PROPOSALS: WESTGATE SUBDIVISIONS SURVEY SERVICES Jeff Walker reported they put out RFP's for the service work for the Westgate area. He explained the intention was to do a complete reconstruction of the area just like what was done at Wooddale. He advised four requests were sent out and all four responded. He shared the intention would be to open the proposals and take under advisement.

Rosie Coyle opened and read bids received from J W Walker & Associates total fee not to exceed \$39,900; John Kimble & Associates fee not to exceed \$18,960; Marbach Engineering fee not to exceed \$25,100 and Miller Land Surveying fee not to exceed \$28,615.

Mayor Daniel advised those would be taken under advisement and awarded at the next meeting.

LEAVE OF ABSENCE REQUEST WITHOUT PAY Motion was made by Mayor Daniel to approve the request for leave of absence without pay as presented, Dan Weigold seconded the motion, all voted aye.

STREET CLOSING PERMIT: RELAY FOR LIFE WHITLEY COUNTY Shelbi Brown, Event Lead for the Relay for Life of Whitley County, was present to discuss their event. She explained they were given permission from their corporate entity that they could hold their event at a non-school function and would like to hold the event on the courthouse square. She advised they were expecting 150-250 people throughout the evening so would like to close the street for additional space for their survivors and food vendors.

Rosie Coyle advised she and Chief Leatherman held a conference call with Shelbi to make sure she talked with the Farmer's Market. Ms. Brown advised she has already talked with the Farmer's Market.

Motion was made by Mayor Daniel to approve the Relay for Life Whitley County street closing request for June 22 from noon to 10 p.m., Walt Crowder seconded the motion, all voted aye.

POLICE TRAINING AGREEMENT Scott Leatherman explained after reviewing the current agreement with the City Attorney it was found that part of the agreement was not in the best interest of the City with the way the agreement was written. He explained the changes made.

Motion was made by Mayor Daniel to approve the Employment Training Agreement with Jacob Eggleston, Dan Weigold seconded the motion, all voted aye.

GROUNDWATER MONITORING SERVICE 2019 Jeff Walker explained as an outcome from the Wayne Reclamation Recycling Superfund Site our obligation under the agreed order was to do semi-annual groundwater sampling testing at what use to be our community landfill site. He explained Burgess & Niple has been our provider of that service; their proposal remains unchanged except the overall cost has gone up a little over 2%. He advised they do a great job and recommended the contract be approved.

Motion was made by Walt Crowder to accept Jeff Walker's recommendation for the two semi-annual groundwater sampling for April and October of 2019, Dan Weigold seconded the motion, all voted aye.

DRAINAGE ASSESSMENTS 2019 Dan Weigold explained these were drains maintained within city limits. He advised the assessments were higher this year because they have a spray project planned with the Blue River. He felt it best to continue paying for this out of the storm water funds instead of assessing each property owner. Walt Crowder questioned if they would be doing any ditch cleaning through the City this year. Dan Weigold was pretty sure there was not at this point.

Motion was made by Mayor Daniel to use storm water fees to pay for our resident's drainage assessments for 2019 for the total amount of \$25,635.79, Dan Weigold seconded the motion, all voted aye.

PAYROLL DOCKET APPROVAL Rosie Coyle explained during the recent State Board of Accounts audit they requested the Board of Works approve and sign the payroll docket.

For allowance docket payfile ending 01/04/2019, Motion was made by Mayor Daniel to approve payment of \$217,136.59 for everything except overtime and then \$4,252.62 in overtime, Dan Weigold seconded the motion.

Walt Crowder questioned if this was just administrative docket. Mayor Daniel confirmed this was just effectively for payroll. Rosie Coyle advised that was correct. She explained they were really cracking down on internal control.

Upon the motion, all voted aye.

For allowance docket payfile ending 01/18/2019, Motion was made by Mayor Daniel to approve payment of \$215,126.15 for everything except overtime and then \$588.69 in overtime, Dan Weigold seconded the motion.

For allowance docket payfile ending 02/01/2019, Motion was made by Mayor Daniel to approve payment of \$206,540.65 for everything except overtime and then \$2,198.09 in overtime, Dan Weigold seconded the motion.

Walt Crowder confirmed this would be part of the process every month. Rosie Coyle advised it would be.

BILLS Motion was made by Dan Weigold to pay the bills as presented in the amount of \$831,028.02, Mayor Daniel seconded the motion, all voted aye.

SALE OF K9 Scott Leatherman reported they worked out an agreement with the Sheriff's Department on the purchase of Cass. He asked for authorization to sell K9 Cass to the Sheriff's Department for the amount \$ 7,227.36. He advised that would include Cass and her collar and holster.

Motion was made by Walt Crowder to give Mayor Daniel authority to sign the agreement between the City and County for the County to purchase the K9 dog for the amount of \$7,227.36, Dan Weigold seconded the motion, all voted aye.

LADDER 107 PUMP REPAIR Steve Sturgeon reported Ladder 107 was taken out of service for repairs. He advised the pump was leaking and found the pump shaft needed replaced. He reported the cost to repair was \$7,500.00.

Motion was made by Mayor Daniel to repair Truck 107 as requested by the Deputy Chief, Walt Crowder seconded the motion, all voted aye.

PAY REQUEST: ENGINEERING RESOURCES Jeff Walker advised the invoice had been reviewed and everything was order. He recommended approval ERI invoice for \$11,088.46.

Motion was made by Mayor Daniel to pay Invoice# 4595-02 to Engineering Resources in the amount of \$11,088.46, Dan Weigold seconded the motion, all voted aye.

WELL 8 PUMP REPAIR Mike Shoda reported Well 8 went down and explained repairs that were needed. He advised a ballpark figure for the repair was \$20,000 - \$30,000. He noted every so often the pumps need to be pulled and redone; this pump was past due by about 2 years.

Motion was made by Mayor Daniel to authorize Mike Shoda to make the needed repairs or replacements in a not to exceed \$20,000.00 and if it is more than that it will need to come back to the Board for approval, Dan Weigold seconded the motion, all voted aye.

STREET CUT PERMIT – 335 S TOWERVIEW DRIVE Motion was made by Mayor Daniel to approve the permit to cut into curbs, streets or alleys at 335 S. Towerview Drive for CenturyLink as presented, Dan Weigold seconded the motion.

Walt Crowder recommended we do a courtesy call to make sure the request is being read correctly.

Upon the motion, all voted aye.

ONE SIDED PARKING – WOODDALE AND ARROWHEAD Rosie Coyle noted there was discussion regarding one sided parking on Wooddale and Arrowhead and questioned if they still needed to pursue that. Dan Weigold advised he had not seen any issues out in Wooddale and added that he had not heard any issues on Arrowhead either. He shared he did not want to put restrictions on the residents if we did not have to but also did not want it to be an issue one time and it cost us the chance to save a life.

Chief Leatherman advised he had not heard any complaints.

Rosie Coyle noted it was brought up months ago but it kept getting postponed so was not sure whether to send it back to the Parking Committee or hold off until something comes up. Mayor Daniel suggested waiting until something comes up.

Mike Cook advised they have a lift station out in Wooddale and have not had any issues.

Mayor Daniel felt a more formal request needed to come from the Parking Committee.

Having no further business to discuss the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle