

**BOARD OF WORKS  
TUESDAY, NOVEMBER 13, 2018  
5:00 PM**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Present  
Walter Crowder – Present  
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

**MINUTES** Motion was made by Dan Weigold to approve an overview of the October 23, 2018 meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

Mayor Daniel questioned for the November 7 meeting if the minutes should state it was a special session rather than regular session meeting. Clerk Treasurer Rosie Coyle agreed. Motion was made by Walt Crowder to approve an overview of the November 7, 2018 meeting as amended, Dan Weigold seconded the motion, all voted aye.

**PERMIT TO CUT INTO STREET: CR 200 E QUAIL RIDGE** It was mentioned the cut had already been done. Motion was made by Walt Crowder to approve the permit post construction, Dan Weigold seconded the motion, all voted aye.

**APPROVAL TO LOCATE IN RIGHT OF WAY – WEST BAY BRIDGE CT – QC COMMUNICATIONS** Motion was made by Mayor Daniel to approve the application to locate utilities in the right of way as presented, Dan Weigold seconded the motion, all voted aye.

**REQUEST FOR LEAVE OF ABSENCE WITHOUT PAY** Motion was made by Mayor Daniel to approve the request for leave of absence without pay as presented, Dan Weigold seconded the motion, all voted aye.

**WOODDALE ADDITION WARRANTY ROAD IMPROVEMENTS** Mayor Daniel explained this was the construction warranty time frames for Wayne Asphalt. He pointed out the completion date was September 25, 2018 however the acceptance date would be as of this date putting the warranty end date as November 13, 2019.

Motion was made by Mayor Daniel to approve the construction warranty time frames with the addition of the acceptance date being November 13, 2018 and the warranty end date being November 13, 2019, Dan Weigold seconded the motion, all voted aye.

**WRIGHT MEDICAL GROUP WARRANTY** Mayor Daniel reported he talked with Kelly Cearbaugh and everything seems good to go with the sanitary sewer mains. He advised the location was in Park 30.

Motion was made by Mayor Daniel to approve the construction warranty time frames for the Wright Medical Group with acceptance date for sanitary sewer main to be November 13, 2018

and the warranty end date being November 13, 2019, Dan Weigold seconded the motion, all voted aye.

**STREET CLOSING PERMIT – 2018 WHITLEY COUNTY LIGHTED CHRISTMAS**

**PARADE** Motion was made by Walt Crowder to approve the 2018 Whitley County Lighted Christmas Parade street closing request as presented, Dan Weigold seconded the motion, all voted aye.

**STREET CLOSING PERMIT – JUNIOR ACHIEVEMENT ANNUAL CAR SHOW**

Motion was made by Dan Weigold to approve the Junior Achievement Annual Car Show street closing request as presented, Walt Crowder seconded the motion, all voted aye.

**STREET CLOSING PERMIT – ALLEY CLOSING PERMIT – JERRY BUSCHE**

Mayor Daniel explained this would be for an alley closing between 113 and 119 S. Main Street for an interior remodel. Mayor Daniel advised they wanted to put a dumpster there.

Motion was made by Dan Weigold to approve the alley closing request as presented, Walt Crowder seconded the motion, all voted aye.

**PUMP & HAUL AGREEMENT: MERRELL BROTHERS**

Mike Cook reported he talked with Ryan with Merrell Brothers and advised they would not need to make any adjustments to the agreement at this time because it was within the cold weather. He advised it would benefit us if we could wait until the end of March or first of April because they could remove the heat trays and the generator that would be running 24/7 during that time period.

Rosie Coyle confirmed the Board would still need to approve the agreement but nothing would be done. Mike Cook explained if they do not do anything we do not get charged; this was just a contract to provide the services.

Walt Crowder stated they had an agreement with an unknown start date. Mike Cook explained it was January 1 but has been moved to March 1. He advised they would know several weeks ahead of time if SDI would be ramping up their flows.

Mike Cook explained the definitive agreement will still state January 1, 2019 but they were anticipating March 1, 2019 as a start date. Mayor Daniel questioned if that should be noted on the contract. Mike Cook advised they could do that, he could also attached the email from SDI. Mayor Daniel questioned if they could get an email or addendum from Merrell Brothers stating that a charge to the City would not occur until Mike Cook gives the ok. Attorney McNagny recommended doing an addendum and have it signed by all parties. Mayor Daniel pointed out there was no date on the agreement so was not sure it made a difference in terms of a start date. Mike Cook advised they would not start until told to. Mayor Daniel suggested maybe there was no need for an addendum since there was no date stated. Walt Crowder shared he would feel more comfortable having something in writing. Mayor Daniel questioned if they could just write something on the agreement when it is signed to the affect of “to be started once approval given” so a whole new contract did not have to be done. Attorney McNagny advised they could and then have Merrell Brothers initial. She felt it would also be nice to have them reaffirm the agreement since it was from April 2018 and it gave them the right to withdraw in 30 days. She felt it would be nice to have the confirmation that everything was still good.

Motion was made by Mayor Daniel to approve the contract with Merrell Brothers with the addendum that no work should begin without prior approval of the wastewater superintendent or the City of Columbia City, Dan Weigold seconded the motion, all voted aye.

**BILLS** Motion was made by Dan Weigold to pay the bills in the amount of \$7,088,149.06, Walt Crowder seconded the motion, all voted aye.

**UNITED CONSULTING ENGINEERS** Mike Cook explained the agreement had been reviewed by Attorney McNagny. He advised this would just be for the evaluation.

Motion was made by Dan Weigold to approve the Professional Services Agreement with United Consulting in the amount of \$9,200.00, Walt Crowder seconded the motion, all voted aye.

**COMMUNITY CHRISTMAS – PARKING SPACES** Rosie Coyle presented a request to block off the parking spaces on the south side of the courthouse for the Community Christmas from 5 – 9 pm on both December 7 & 14.

Motion was made by Dan Weigold to approve the request as presented, Walt Crowder seconded the motion, all voted aye.

**STREET LIGHTING – 109 & LONGFELLOW DRIVE** Dan Weigold presented a request for street lighting at the corner of SR 109 & Longfellow Drive in the Cambridge Crossing subdivision. Mayor Daniel advised he emailed a response to the neighbors stating that was the responsibility of the developer and with the next phase of the subdivision it would be worked into the developers cost to put in an additional light at that location. Dan Weigold questioned what the timeframe might be. Mayor Daniel was not sure when the next phase would begin.

Walt Crowder questioned if we could go back to the developer to acknowledge the challenge. Mayor Daniel advised he would give them a call.

Having no further business to come before the Board the meeting was adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle