

**COMMON COUNCIL  
TUESDAY, JUNE 12, 2018  
6:00 P.M.**

Mayor Ryan Daniel – Present  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Present

**Council Members**

Walter Crowder – Present  
Nicole Penrod – Present  
Jennifer Romano – Present  
Tad Varga – Present  
Daniel Weigold – Present

The Columbia City Common Council met in regular session with all members present, Mayor Daniel presiding.

**MINUTES** Jennifer Romano noted a spelling error under the Public Hearing for Paul Elling. Mayor Daniel noted a spelling error under the Utility Board Appointment for Jon South.

Motion was made by Jennifer Romano to approve an overview of the May 22, 2018 meeting minutes as amended, Nicole Penrod seconded the motion, all voted aye.

**SWEARING IN OF FIRE FIGHTER** This ceremony was postponed.

**SWEARING IN OF POLICE OFFICER** This ceremony was postponed.

**REZONE – TONKEL – 981 S. 50 E. – ORDINANCE 2018-14 – 3<sup>RD</sup> READING** Motion was made by Jennifer Romano to read Ordinance 2018-14 by title only, Nicole Penrod seconded the motion, all voted aye. Clerk Treasurer Rosie Coyle read Ordinance 2018-14 an ordinance amending the zoning classification of certain property from the “I-1” light industrial district to the “R-3” multi-family residential district.

Motion was made by Nicole Penrod to approve Ordinance 2018-14 on 3<sup>rd</sup> reading, Tad Varga seconded the motion, all voted aye.

**RESOLUTION 2018-15: SIGNATORY AUTHORIZATION SRF** Motion was made by Tad Varga to read Resolution 2018-15 by title only, Jennifer Romano seconded the motion, all voted aye. Clerk Treasurer Rosie Coyle read Resolution 2018-15 SRF Loan Program Signatory Authorization Resolution.

Rosie Coyle explained this was another piece of the puzzle in order to get everything submitted to SRF for the SDI project.

Motion was made by Nicole Penrod to approve Resolution 2018-15, Tad Varga seconded the motion, all voted aye.

**REZONE 621 N SR 9** Nathan Bilger, Planning and Building Director, was present to discuss the rezone. He provided pictures of the area to better explain the rezone. He advised the area was currently zoned GB general business and the request was to rezone to “R-3” multi-family. He shared the request was simply to make the zoning for Chesapeake Landing subdivision consistent. He explained it was logical to have GB zoning along primary arterials; however, in this case they would be building a residential subdivision there. He added in looking at the overall US 30 plan there was a lot of discussion as to what might happen further north up by Spartan Drive and Countryside Drive. He stated for it to be commercial it would almost have to have a new commercial drive cut which starts to reduce the ability to have road improvements that far northward if need be to improve the intersection at US 30 and SR 9. He explained even though the comprehensive plan map shows commercial along there and it has historically been zoned GB but the fact the subdivision would have a cul de sac in there it would make sense to rezone the area to R-3. He advised the Plan Commission forwarded a favorable recommendation.

Walt Crowder questioned Mr. Bilger if he had the overlay that would show the proposed cul de sac. Mr. Bilger reviewed a drawing with Council.

**REZONE 621 N. SR 9 - ORDINANCE 2018-18 – 1<sup>ST</sup> READING** Motion was made by Dan Weigold to read Ordinance 2018-18 by title only, Tad Varga seconded the motion, all voted aye. Clerk Treasurer Rosie Coyle read Ordinance 2018-18 an ordinance amending the zoning classification of certain property from the “GB” general business industrial district to the “R-3” multi-family residential district.

Motion was made by Dan Weigold to approve Ordinance 2018-18 on first reading, Nicole Penrod seconded the motion, all voted aye.

**JOB DESCRIPTION – CITY ENGINEER** Mayor Daniel reminded Council of their discussion on this at the last meeting. He advised the City spends a lot of money every year on engineering services. He felt this opportunity would give us a good understanding on whether this position was a necessity for our community or not. He explained he and Beth have crafted the job description to try to be comprehensive in nature and have also had the individual look over it.

Walt Crowder questioned who this position would report to. Mayor Daniel advised they would report to the Community Development Director. Walt Crowder questioned if there would be an investment in the tools to make this position successful. Mayor Daniel thought there may be minor investments but we already have the GIS system that could be utilized for a lot.

Nicole Penrod questioned how many hours they would work. Mayor Daniel advised they were looking at 30 hours per week. He explained they tried to craft something to keep them in a position where they would not make more than what their department head does but that we would get the most value out of. He figured ½ of their time would be spent in the office and the other ½ at home. He advised there would be a computer specifically for them so that we would be able to track hours and ensure accountability.

Motion was made by Jennifer Romano to approve the position description for the City Engineer, Tad Varga seconded the motion, all voted aye.

**ORDINANCE 2018-17 – SALARY ORDINANCE AMENDMENT** Motion was made by Tad Varga to read Ordinance 2018-17 by title only, Nicole Penrod seconded the motion, all voted aye. Clerk Treasurer Rosie Coyle read Ordinance 2018-17 an ordinance amending the City of Columbia City salary ordinance for 2018.

Mayor Daniel advised this would be a change to specifically incorporate the City Engineer position into the salary ordinance. He explained he tried to take the average salary for city engineer's across our region for City's our size and break it down to an hourly figure.

Tad Varga questioned if this would be for any City Engineer or at least cover us for the time being. Mayor Daniel advised that was correct; it was his hope that as we reach the end of the trial period, in about 2 -3 years, that an evaluation of the position would be done as well as the salary to determine whether it was applicable or not.

Walt Crowder assumed there would be a probationary period that would be followed and questioned if it would fall under the City's general new hire process. Mayor Daniel stated the probationary period was typically dependent upon the Superintendent and would have that discussion with Jeff Walker. He advised there would be some type of probationary period to understand whether or not the needs were being met both ways.

Tad Varga questioned if there would be a cap on the salary. Mayor Daniel explained this would be an exempt position so it means they would be capped at 30 hours.

Motion was Tad Varga to approve Ordinance 2018-17 on first reading, Nicole Penrod seconded the motion, all voted aye.

**DEPARTMENT REPORTS** **Mike Shoda** – hooked up several new homes, booster station pump went out and was in for repair. He reported this pump runs 24/7 and was really looking at having this one repaired but also getting a backup pump, would be flushing hydrants the week of June 25. **Mark Green** – Update on aquatics center, looking for volunteers to help get some things done at the aquatics facility, shooting for July 1<sup>st</sup> opening day, working on new website for aquatics center, Fireworks will be July 3<sup>rd</sup> with festivities starting at 6 pm, baseball and softball still going on. **Mike Cook** – update on sludge hauling, received Splash Pad permit and should be good for another 5 years. **Tony Hively** - update on new Police Officer and Dispatcher, new K9 still in training, Officer Archbold in Massachusetts receiving an award, preparing for downtown festivals.

**MAYOR REPORT** Mayor Daniel advised he was having department head evaluations this week, there was a site visit with OCRA for the LTCP, meeting regarding the alley beside Chapman's, Main Street luncheon, update on City Hall remodel, next meeting held at Blue River Apartments, he will be at the Indiana Conference of Mayor's June 20-22.

**ORDINANCE COMMITTEE** Jennifer Romano reported the Ordinance Committee met and discussed a variety of issues. She advised the Peddler’s Permit ordinance was still under review and would be working with Attorney McNagny to craft that. She shared they considered constituent requests to review the Pitbull ordinance. She reported they also discussed the downtown parking. The committee considered a petition that was brought forth and had a favorable review so would be crafting a change to that ordinance.

**LIFE IS BETTER HERE – JULY** Jennifer Romano advised they would be doing “Life is better here” again in July and would be held at the new aquatics facility.

Having no further business to discuss the meeting was adjourned.

---

Mayor Ryan Daniel

Attest:

---

Clerk Treasurer Rosie Coyle