

**BOARD OF WORKS
TUESDAY, SEPTEMBER 12, 2017
5:00 PM**

Mayor Ryan Daniel – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Daniel Weigold – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Daniel presiding.

MINUTES Motion was made by Dan Weigold to approve an overview of the August 22, 2017 meeting minutes as presented, Walt Crowder seconded the motion, all voted aye.

ENCROACHMENT AGREEMENT – 1471 E BRIDGET LANE (IRISH GLEN) Motion was made by Dan Weigold to approve Instrument #2014060384 for the encroachment agreement for Matthew & Myra Hartman at 1471 E. Bridget Lane, Lot 55 of Irish Glen, Mayor Daniel seconded the motion, all voted aye.

WARRANTY APPROVAL – OAKDALE RIDGE PHASE II Mike Shoda reported Wigent's still needed to raise one of the hydrants but advised they have the parts it's just getting up there to do the work. He advised he had no problem with it.

Rosie Coyle reported for Kelly Cearbaugh in that he was ok with everything.

Motion was made by Mayor Daniel to approve the construction warranty timeframe for Oakdale Ridge Phase II to include the water main, fire hydrants and associated fittings as well as the storm drainage to be effective this date, September 12, 2017 for the one year warranty period, Dan Weigold seconded the motion, all voted aye.

STREET CLOSING REQUEST – 2018 JUNIOR ACHIEVEMENT CAR SHOW Motion was made by Mayor Daniel to approve the JA Car Show for August 4, 2018 from 6 a.m. – 2 p.m. as presented, Walt Crowder seconded the motion, all voted aye.

STREET CLOSING REQUEST – HOMECOMING PARADE Motion was made by Dan Weigold to approve the street closing request for the homecoming parade, Walt Crowder seconded the motion, all voted aye.

STREET CLOSING REQUEST – SUICIDE & BULLYING PREVENTION RIDE
Jonathon Strack explained this event would be the main focal point for United Motorcycle Enthusiasts organization. He shared they were looking to influence some of the local areas that have been affected by adolescent suicide caused by bullying. He explained the ride would start in New Haven and come to Columbia City where the south, west and north side of the courthouse would be blocked off. He stated their time in Columbia City would be about 2 hours;

they would have guest speakers, food and entertainment. He advised the ride would conclude up in Garrett.

Mayor Daniel questioned if they were just requesting the parking spaces alone or the actual streets. Mr. Strack shared depending on the turnout it may need to be the entire street; the south side of the courthouse would most likely just be parking spaces but on the west and north side they would like full street closures as they were anticipating 200 – 500 motorcycles.

Mayor Daniel questioned Chief Hively the logistics of closing off what would be needed. Chief Hively requested the Board refrain from any street closure on Market Street; that was their emergency route for all of their incident action plans. He advised they could block the parking spaces off and keep those available for the bikes; they could shut down the west and north side of the court house as well. He noted the Farmer's Market would be during that same time frame so the south and west side would not be available until about 1:00 p.m. Mr. Strack advised their anticipated time of arrival would be about noon.

Mayor Daniel questioned if there would be any tents or anything set up. Mr. Strack advised to his knowledge there would not be, just a grill to do hamburgers and hot dogs and would have some sound equipment. He shared they were hoping to be able to use the gazebo.

After a brief recess of this discussion, Mr. Strack reported they would not be able to push their timeframe back. He questioned if they would be able to shut down Van Buren from Main Street to Line Street. Chief Hively agreed they could do that.

Mayor Daniel requested they make contact with the Director of the Farmer's Market.

Motion was made by Mayor Daniel to approve an amended version of the Suicide & Bullying Prevention Ride for September 23 closing off West Van Buren between Main and Line Street from 11:30 a.m. – 2:30 p.m. and to coordinate with the Farmer's Market and report back with the Police Chief, Walt Crowder seconded the motion, all voted aye.

FRONT DOOR SECURITY PROJECT – CHIEF HIVELY Tony Hively reported the City Hall Security Committee was looking to secure City Hall by placing autolock doors at the front entrance. He advised customers would have complete capabilities to come in and take care of business during working hours but once 5 p.m. comes around the doors would be locked. They would still have access to the bathrooms, utility drop box and pop machines but if someone would need to report something to dispatch or make a payment on the iPad the Dispatchers would have to buzz them in.

Walt Crowder questioned if the doors currently installed would just be modified to fit the hardware. Terry Wherry advised that was correct. Walt Crowder questioned if employees would have a badge to get through after hours. Terry Wherry advised they would have a key card.

BILLS Motion was made Dan Weigold to pay the bills in the amount of \$212,542.34, Mayor Daniel seconded the motion, all voted aye.

Motion was made by Dan Weigold to pay the bills in the amount of \$666,496.32, Mayor Daniel seconded the motion, all voted aye.

WHITLEY COUNTY CHAMBER AND VISITOR CENTER Jennifer Romano, Executive Director of the Whitley County Chamber of Commerce and Visitors Center, was present to request permission to close the alley behind 128 W. Van Buren Street around September 26 to place a dumpster for a couple of days.

Discussion followed concerning those businesses that use that alley for delivery purposes. It was requested that contact be made with them to make them aware of the closure.

Motion was made by Mayor Daniel for Sunday, September 24 at 5 p.m. through Thursday, September 28 at 10 a.m. for the closure of the east/west alley between Chauncey Street and the north/south alley next to Chapman's Brewery, Dan Weigold second the motion, all voted aye.

ELECTRIC DEPARTMENT REPORT Shawn Lickey reported they continue to work on pole changes from those that tested bad. He advised they were preparing for a fairly large project on Swihart/Raber Road to replace every single pole going out of town. He gave an update on the new lot at the MSF. He reported on a call out they had regarding a tree that was being cut down and fell on our lines.

Rosie Coyle noted the tree companies were not coming in to get their permits. Shawn Lickey advised he could remind those companies he had contact information for.

POLICE DEPARTMENT Tony Hively reported one of his police officers was making a transfer to Fort Wayne Police Department and requested permission to start the process to fill the vacancy. The Board granted permission to move forward.

Having no further business to come before the Board the meeting was adjourned.

Mayor Ryan Daniel

Attest:

Clerk Treasurer Rosie Coyle

