

**BOARD OF WORKS  
TUESDAY, MARCH 22, 2016  
5:00 P.M.**

Mayor Ryan Daniel – Absent  
Clerk Treasurer Rosie Coyle – Present  
Attorney Marcia McNagny – Absent  
Daniel Weigold – Present  
Walter Crowder – Present

The Columbia City Board of Works met in regular session with all members except Mayor Daniel present, Walt Crowder presiding.

**MINUTES** The minutes were tabled until the next meeting.

**BID AWARD: CEMETERY MOWING** Rosie Coyle reported there was only one bid from Wise Property Management; \$15,000 for one year or \$15,000 for three years. She explained after discussing this with Kelly Cearbaugh they would like to accept the bid for one year.

Dan Weigold confirmed leaf pickup was included in the bid. Rosie Coyle advised it was.

Motion was made by Crowder to accept the proposal for the mowing agreement by Wise Property Management for the year 2016 for the amount of \$15,000 with the work performed as stated in the contract, Weigold seconded the motion, all voted aye.

**CURB/STREET CUT REQUEST – CENTURYLINK** Rosie Coyle advised the department heads reviewed the request. She reported that Kelly Cearbaugh noted they needed to get locates before they perform the work. Mike Shoda advised he would like them to stay as far away from the water lines as possible. He explained the last few times they have bored around our water lines they were right on top of them and in some places they hit the lines.

Walt Crowder recommended tabling the issue so that a representative could be present to talk about the critical area of utilities. Weigold agreed. Crowder felt it was important to build that relationship publically and talk about the scope of the work. He suggested sending invitation to their representative.

**ALLEY CLOSING REQUEST: BREWHA 120 N. MAIN STREET** Kay Hildman with Brewha Coffee House was present. She advised they were getting ready to start their remodel and asked permission to close the alley during that time to park their coffee camper so they could still serve.

Walt Crowder questioned if the remodel would close the facility. Kay advised the front half would be closed but would have the back half open. Walt Crowder questioned the timeframe of the remodel. Kay advised it was April 5 – April 19.

Shawn Lickey questioned if they would be powering the camper through the existing building. Kay wondered if they could power through the City with a meter. Shawn Lickey advised they would have to have an electrician install a temporary meter and have it inspected. Chief LaRue also noted they would need a building permit. Kay advised they already had that.

Walt Crowder questioned if they had talked with neighboring businesses. Kay advised she would talk with Terry Smith but he has ok'd everything so far. Walt Crowder mentioned that alley accesses more than just Brewha so wanted to make sure all bases were covered.

Rosie Coyle advised she had Attorney McNagny review this and she did not have a problem with it.

Chief LaRue asked Kay to let him know when they close off the front half of the business so the Fire Inspector can check things out just to make sure there is proper exiting. Kay advised she would.

Walt Crowder confirmed, from an emergency services standpoint, the mobile unit could be moved quickly if needed. Kay advised it could.

Motion was made by Weigold to approve the street closing permit for April 5 – April 19 for construction to the business, Crowder seconded the motion.

Walt Crowder questioned if they would need barricades. Rosie Coyle advised Kelly Cearbaugh was aware and would take care of it.

Dan Weigold noted on the closing request the time frame was 5:30 a.m. – 6:00 p.m. and questioned if the alley would be open in the evening. Kay advised the request was until 9:00 p.m. and the alley would be open through the night.

Walt Crowder questioned if there was lighting. Kay advised there was lighting on the unit. It was explained the camper itself was lit but that part of the alley was not. Walt Crowder questioned if they would move the camper or leave it there. Kay advised she would probably take it home in the evening. Walt Crowder explained there was no ordinance requiring light so would leave it up to them and noted the electric department has lights for rent. It was questioned if an overhead light could be installed there in the future. Shawn Lickey advised we could get them paperwork for a security light.

Upon the motion, all voted aye.

**QUOTES GAS PUMP REPLACEMENT** Shawn Lickey shared that the gas pumps at the MSF have been a problem for 2 - 3 years. He explained we currently have a key system but the keys are no longer made and the system is obsolete. He advised the pumps were being held up by a piece of metal the mechanic fabricated, along with duct tape and electrical tape. He reported they try to run testing 4 times per month on the system but it is failing regularly. He explained he had a quote to replace the system that would bring it up to code.

Shawn Lickey shared they had 3 quotes and the quote being recommended was \$15,000 cheaper than the other 2. He advised it was with the same vendor who installed the current system so they are comfortable with the company. He asked the Board to approve the quote in the amount of \$58,062.39.

Walt Crowder noted there was monitoring equipment associated with this and questioned Terry Wherry if it would connect to the network. Shawn Lickey advised they would be tying it to Angie Hildebrand's computer so she could monitor everything.

Walt Crowder felt this would definitely be a good investment and liked that it would give history and stats per card.

Motion was made by Weigold to go with Gasoline Equipment Petroleum Contractors in the purchase of our gas station in the amount of \$58,062.39, Crowder seconded the motion, all voted aye.

**TRUCK QUOTES – ELECTRIC** Shawn Lickey advised this was also a joint project between he and the Mayor and as discussed before they needed to move on trading in the Jeep Cherokee. He reported they have spent almost \$8,000 in motor repairs in the last year or so.

Shawn Lickey explained the quote was for a new truck that would replace his Ford Escape of which the Mayor would get and the current Mayor's car would be given to Terry Wherry to drive. He shared they originally were going to trade in or sell the maroon Ford Taurus that is stored at the shop but there has been some discussion that it could still be useful to the City so would be keeping that vehicle. Shawn received quotes on a Ford and Dodge truck much like what the Police Chief recently got. He recommended going with the O'Daniel Dodge quote for the amount, after trade, of \$27,220.00.

Walt Crowder felt it was a step in the right direction as we continue to move forward to stabilize our fleet and to utilize the equipment still valuable to us.

Motion was made by Crowder to accept the proposal and move forward with the purchase from O'Daniel Motors of a 1500 SLT crew cab pickup truck for the total price after trade in of \$27,220.00, Weigold seconded the motion, all voted aye.

**PURCHASE OF WATER GENERATOR** Mike Shoda reminded the Board that he was to check into if we could get a better deal if we would purchase 3 generators; 1 for the MSF, Water & WPCF. He reported back that the manufacturers could not go any lower and Rider Electric said they could take off a couple \$1,000. He did not feel it really was in the City's best interest to do this all together. He also shared that the Mayor said the sewage treatment plant did not have the dollars at this time.

Mike Shoda explained the \$82,000 was for the generator, Peerless would need to come in and do their work on the electrical part and Rider Electric would hook everything else up.

Walt Crowder mentioned the fiber ring and felt the whole intent of having the generator is to stabilize during an emergency time period so we do not lose communications. He felt it was important to note there were other utilities focused off of this particular generator at that location.

Walt Crowder questioned what the time frame would be to have the generator installed. Mike Shoda advised he did not inquire but they were pretty interested in getting started as soon as they could.

Walt Crowder confirmed with Rosie Coyle that she and the Mayor discussed the funding. Rosie Coyle advised they did meet and decided that Mike Shoda had the money but Mike Cook did not at this time.

Motion was made by Weigold to go with the approval of the generator for the water department from Rider Electric in the amount of \$82,001.00 and to include the Peerless Midwest quote in the amount of \$5,025.00, Crowder seconded the motion, all voted aye.

**PART TIME SUMMER EMPLOYEE – WATER DEPARTMENT** Mike Shoda shared that he talked with the Mayor about hiring a part time summer employee to help with the new vac truck they purchased. He advised the Mayor did not have a problem with it.

Walt Crowder asked for some time to talk with the Mayor and Dan about it. Dan Weigold agreed to table the issue until the next meeting.

**AGREEMENT AMENDMENT: US 30 SANITARY SEWER STUDY: DONOHUE** Jeff Walker stated that Donohue was engaged to do the US 30 sewer study. He reported that it was found that we have some short comings and infrastructure issues, along with capacity and was asking for additional appropriations to do line cleaning, etc. He shared that Donohue has used up and met their scope of services for the initial agreement but they now have additional information they will need to analyze as well as come on site to do pump down tests with the wastewater people. Donohue was asked to put together a supplement to their existing contract, which was before the Board tonight. He advised the supplement was for \$9800.00 which would bring the total contract price up to \$31,500.00 and recommended moving forward with that.

Motion was made by Weigold to accept Jeff Walker's recommendation to use Donohue & Associates and pay the \$9800.00 to continue the evaluation of our system, Crowder seconded the motion, all voted aye.

**BILLS** Motion was made by Weigold to pay the bills as presented in the amount of \$819,428.27, Crowder seconded the motion, all voted aye.

**PART TIME SUMMER EMPLOYEE – ELECTRIC & GIS DEPARTMENT** Shawn Lickey shared last year at this time Jeff Walker asked to get a part time employee to assist the GIS Coordinator but they were not able to fill the position. In talking with Jeff it was suggested they could work together with the electric department. He asked for permission to get a part time employee for the electric department who would spend most of their days helping the GIS Coordinator but also helping the electric department mow grass, etc.

Walt Crowder advised he was not comfortable making a decision without having the Mayor's engagement and requested this be tabled until the next meeting. He recommended at the next meeting all Superintendents come back with their summer help needs so it could be addressed all at once. Dan Weigold agreed.

**NEW POLICE OFFICER - CALEB COOK - TRAINING AGREEMENT** Rosie Coyle advised she needed the Board's signatures approving Caleb Cook's training agreement.

Having no further business to discuss the meeting was adjourned.

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Mayor Ryan Daniel

Attest:

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Clerk Treasurer Rosie Coyle